

## Licensing and Regulatory Committee Work Programme (Forest Heath District Council)

The Committee has a work programme set out below, whereby the planned work for the Committee is set out and members are asked to support and to participate.

The work programme leaves space for areas for new work to be added following approval by the Chair of the Committee in consultation with the Portfolio Holder for Planning and Regulatory Services.

Description	Lead Member	Details
<b>January 2018</b>		
Street vending and trading policy	Portfolio Holder for Planning & Regulatory Services	To set out the preparatory arrangements for developing the development of a West Suffolk policy for regulating street vending and trading.
Proposals for Hackney fees	Portfolio Holder for Planning & Regulatory Services	To consider options for Hackney fees in order to approve preferred proposals for stakeholder consultation.
West Suffolk Licensing Policy Framework: Joint Policies and Strategies on Licensing and Regulatory Responsibilities and Functions	Portfolio Holder for Planning & Regulatory Services	To set out the preparatory arrangements for developing an overarching framework for licensing policies.
Proposals for charging for food re-inspections	Portfolio Holder for Planning & Regulatory Services	To set out the legal flexibilities and proposals for the Council to be able to charge for follow-up inspections for food hygiene
Work Programme Update	Chairman of Overview and Scrutiny	To receive updates for work to be included on the Work Programme and receive requests for items to be considered for future inclusion subject to approval by the Committee Chair in consultation with the Portfolio Holder of Planning & Regulatory Services. To appoint membership of task and finish groups, as appropriate.

Description	Lead Member	Details
<b>April 2018</b>		
Street vending and trading policy	Portfolio Holder for Planning & Regulatory Services	To consider the findings of the consultation on proposals to revise the street vending and trading policy and make recommendations to Cabinet.
Proposals for Hackney fees	Portfolio Holder for Planning & Regulatory Services	To approve Hackney fees following stakeholder consultation.
West Suffolk Licensing Policy Framework: Joint Policies and Strategies on Licensing and Regulatory Responsibilities and Functions	Portfolio Holder for Planning & Regulatory Services	To consider progress on proposals for an overarching framework for licensing policies.
Work Programme Update	Chairman of Overview and Scrutiny	To receive updates for work to be included on the Work Programme and receive requests for items to be considered for future inclusion subject to approval by the Committee Chair in consultation with the Portfolio Holder of Planning & Regulatory Services. To appoint membership of task and finish groups, as appropriate.